

REIMBURSEMENT OF TUITION FEE

1. Certified that the child/children mentioned below in respect of whom reimbursement of tuition fee is claimed is/are wholly dependent upon me-

Name of the child	Date of birth	School in which studying	Class in which studying	Monthly tuition fee actually payable	Tuition fee actually paid from	Amount of reimbursement claimed
					July ____ to Feb, ____	
					April. ____ to March ____	
1	2	3	4	5	6	7
1.						
2.						

2. Certified that the tuition fees indicated against the child/each of the children had actually been paid by me (cash receipt/counterfoil of the Bank credit vouchers to be attached with the initial claim).

3. Certified that-

- (i) my wife/husband is/is not a Central Govt. servant.
- (ii) My wife/husband is a Central Govt. Servant but she/he will not claim reimbursement of tuition fee in respect our child children.
- (iii) My wife/husband is employed with _____ she/he is/is not entitled to reimbursement of tuition fees in respects of our child/ children.

4. Certified that during the period covered by this claim, the child/children attended the school(s) regularly and did not absent himself herself/themselves from the school(s) without proper leave for period exceeding one month.

5. Certified that the child/children mentioned has /have not been studying in the same call for more than two years.

6. Certified that my wife/husband have/has or I not claimed and will not claim the children's educational allowance in respect of the children mentioned above.

7. Certified that my child/children in respect of whom reimbursement of tuition fee is claimed is/are studying in the school(s) which is/are recognized school(s) (Not applicable to schools run by Central Govt./State Govt. /Union Territory Administration/Municipal Corporation/Municipal Committee/Panchayat Samati/Zilla Parishad.).

8. In the event of any change in the particulars above which affect my eligibility for Reimbursement of Tuition Fees, I undertake to intimate the same promptly and also to refund excess payments, if any, made.

(Signature of the Govt. servant)

Name in block letters_____

Designation and Office_____

Dated_____

(Strike out what is not applicable)

Name and location of the Institution

Certified that Shri/Km. _____ son / daughter of Shri /Dr. /Mrs.

_____ out from class

_____ she/he had paid tuition fees for the period from

_____ as per details given below:

1. Tuition fee
2. Science fee
3. Music fee
4. Misc.
- 5.

Certified that Sh./Km _____ is at present a student of class _____ since _____ and has paid tuition fees for the period from _____ to _____ as per details given below:

Tuitions fee

Science fee

Music fee

Miscellaneous

Certified that this is a school/college run by Central/State Union Territory Administration/Municipal Committee/panchayat Samati /Jilla parishad.

Certified that his a school/college recognized by the educational authorizes of _____/Union Territory Administration.

Principal/Headmaster/Headmistress

Dated:

Seal of the Institution

Descriptive Roll of Smt/Shri/Dr. _____

_____ of PDFSR, Modipuram, Meerut (U.P) – 250 110.

(i) Date of birth :

(ii) Height :

(iii) Personal Marks :

(iv) Left hand Fingers : Small finger Ring finger Middle finger
Index finger Thumb impression

(v) Right hand finger : Small finger Ring finger Middle finger
Index finger Thumb impression

Attested by

Signature: _____

Name : _____

Designation: _____